

W. 9. C.

AGENDA COVER MEMO

AGENDA DATE: August 29, 2007
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Rob Rockstroh



AGENDA TITLE: ORDER IN THE MATTER OF RE-ESTABLISHING .25 FTE COMMUNITY HEALTH NURSE 2-B, POSITION NUMBER 50332, AND INCREASING APPROPRIATIONS BY \$15,000 IN REVENUES AND EXPENSES IN FUND 285 DEPARTMENT OF HEALTH & HUMAN SERVICES FOR FY 2007-2008

I. MOTION

ORDER _____ / In the Matter of Re-Establishing .25 FTE Community Health Nurse 2-B, Position Number 50332, and Increasing Appropriations by \$15,000 in Revenues and Expenses in Fund 285 Department of Health & Human Services for FY 2007-2008.

II. AGENDA ITEM SUMMARY

This order seeks to add back .25 FTE to a previously reduced (via BO 07-6-27-3) Community Health Nurse 2-B position at the Federally Qualified Health Center (FQHC – a component of the Human Services Commission), the Riverstone Clinic. The .25 FTE is being added back based on revenue from HIV Alliance, an approved Community Health Center Site.

The Fund 285 budget (Human Services Commission) of Health & Human Services (H&HS) presented to the Board on June 27, 2007, provided for a total reduction of 3.10 FTE at the FQHC, based on the need to reduce operating costs.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

The Human Services Commission (HSC) FY 07-08 budget (Fund 285), including a reduction of 3.10 FTE, was approved by the Board via Order 07-6-27-3. This reduction included reducing a vacant Community Health Nurse from 1.0 FTE to .75 FTE. This was done both to balance the FQHC budget and to assist in recruitment of the Community Health Nurse. Past recruitments had shown that nurses were often more interested in part time work. This approved budget also included \$15,000 in extra help to provide nursing services for HIV positive clients.

A request for letters of intent to purchase these services was published on May 25th, 2007. HIV Alliance was the sole respondent to the request.

A current full time County employee responded to the posting for the .75 FTE Community Health Nurse. The employee was interested in the position, but wanted full time work. The decision was made to post a second request for letters of intent to purchase Community Health Nurse Services to see if it would be possible to bring the position back to full time with additional revenue. This second solicitation increased the revenue amount and increased the hourly reimbursement paid to the County, based on increased cost for a permanent rather than extra help position. Once again, HIV Alliance was the sole respondent to the request.

B. Policy Issues

The FQHC is affected by the lack of available nursing staff that impacts all public health providers. The desire of a long-time, County nurse to transfer into the FQHC will provide needed bi-lingual capability and improved nursing support stability.

The re-establishment of .25 FTE community health nurse will also permit the FQHC to assist a long time community partner, HIV Alliance, in providing Case Management/Reassessment services for HIV positive clients. The State of Oregon reports that there are 253 HIV positive individuals living in Lane County. HIV Alliance is actively working with more than 200 of these individuals and desires to provide additional and more effective case management and patient reassessments. The State of Oregon average for active case management of people living with HIV/AIDS is 57% and for residents of Lane County that number is 63% (all based on figures last updated by DHS on 11/30/2005). (Please note that the Public Health Department also contracts with the HIV Alliance, in support of DHS Program Element number7 – HIV Prevention Services.)

C. Board Goals

Meets Board objectives of providing high quality services to Lane County residents and assists with safeguarding the delivery of effective community health services.

D. Financial and/or Resource Considerations

At the time of the reduction of vacant position number 50332 from 1.0 to .75 FTE, the value of that reduction was calculated at \$15,840 (based on the vacancy being eventually occupied by a mid-step, permanent hire). The reassignment of a current County employee to this position increases the cost of .25 FTE from \$15,840 to \$34,176.

There is currently \$15,000 allocated to extra help to provide nursing services for HIV positive clients at HIV Alliance. The revised revenue agreement with HIV Alliance, based on the second request for letters of intent to purchase nursing

services, will be \$30,000, an increase of \$15,000. The remaining \$4,176 will come from a reduction in the Professional and Consulting budget.

E. Analysis

The reduction in FTE to position number 50332, approved via BO 07-6-27-3, was made to enhance the FQHC's ability to attract a qualified applicant and to balance the FQHC budget. At the time of the reduction, the FQHC was unaware that an experienced, in-house nurse would apply for the vacancy, prefer to work full-time and also be willing to assume responsibility for staffing the HIV Alliance contract for the full .25 FTE/week desired by that agency. Re-establishing the .25 FTE with contracted funds will provide additional needed services to the community.

F. Alternatives / Options

1. To accept the proposed re-establishment of .25 FTE community health nurse position number 50332 in Fund 285.
2. To decline the proposed re-establishment and give direction to staff the HIV Alliance revenue contract, ad hoc, using extra help, when available.

IV. TIMING/IMPLEMENTATION

The re-establishment of .25 FTE to position 50332 would be effective July 1, 2007.

VI. RECOMMENDATION

To approve option number III.F.1, above.

VII. FOLLOW-UP

If the Board approves the re-establishment of the .25 FTE, Fund 285 will have additional revenue in the amount of \$15,000 appropriated for this purpose. At that time, .25 FTE will be re-established against position number 50332.

VIII. ATTACHMENTS

Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION) ORDER _____ / ORDER IN THE MATTER OF
AND ORDER:) RE-ESTABLISHING .25 FTE COMMUNITY HEALTH NURSE 2-B,
) POSITION NUMBER 50332, AND INCREASING APPROPRIATIONS
) BY \$15,000 IN REVENUES AND EXPENSES IN FUND 285
) DEPARTMENT OF HEALTH & HUMAN SERVICES FOR FY 2007-
) 2008

WHEREAS, in response to the need to reduce operating costs of the Federally Qualified Health Center, staffing was reduced by 3.10 FTE in the annual budget approved by the Board of County Commissioners on June 27, 2007, including reducing a vacant 1.0 FTE Community Health Nurse 2-B, position number 50332, to .75 FTE; and

WHEREAS, revenue in the amount of \$30,000 from HIV Alliance will permit the funding of a restoration of position number 50332 to a full 1.0 FTE from .75 FTE; and

WHEREAS, the new incumbent of position 50332 wishes to accept the .25 increase in FTE; and

WHEREAS, this re-establishment will not only enhance the long-term staffing of the Federally Qualified Health Center but also permit Lane County to support the HIV case management objectives of a long-time community partner and approved Community Health Center site, HIV Alliance;

NOW, THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners re-establish .25 FTE Community Health Nurse 2-B, position number 50332, effective July 1, 2007 and appropriate \$15,000 in revenues and expenses for FY 2007-2008 in Fund 285, Department of Health & Human Services.

DATED this _____ day of August, 2007.

Faye Stewart, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date _____

Lane County _____

OFFICE OF LEGAL COUNSEL

APPROVED AS TO FORM

Date 8/13/07 Lane County

Teresa J. Smith
OFFICE OF LEGAL COUNSEL